

## **Lochaber Agricultural Society - Tobacco Policy Statement**

**The Lochaber Agricultural Show** is a family friendly / friendly event.

We welcome attendees to our event to have an enjoyable time.

The safety, health and wellbeing of attendees are paramount.

One way to ensure this is to encourage smoke free environments.

One way to do this is to adhere to all relevant legislation.

We will communicate which areas (if any) are smoke free at our event.

We will not sell tobacco at our event.

We will consider the risk of fire from discarded cigarettes.

## **Lochaber Agricultural Society - Alcohol Policy Statement**

At **The Lochaber Agricultural Show**, the safety, health and wellbeing of attendees is paramount to us.

We will adhere to all relevant legislation, including the Licensing (Scotland) Act 2005.

We will operate the Challenge 25 scheme.

We will ensure free drinking water is available.

No alcohol can be taken into the arena by attendees.

Our bar will sell beer / wine / spirits in cans or plastic vessels

Any attempted illegitimate sales will be recorded.

This includes the attempt to purchase alcohol for children and young people.

We encourage an environment in which attendees use alcohol in a mindful way.

We recognise children want a childhood free from alcohol, and therefore will support this. This includes addressing issues where parents/carers use alcohol in excess.

If attendees excessively use alcohol and become ill, depressed or frightened we encourage them to go to a welfare / first aid area or ask a steward to direct to one of these facilities where they will receive help and support required.

Our staff and volunteers must present for work free from the effects of alcohol during working hours.

We will communicate our alcohol policy and alcohol messaging, as provided by NHS Highland Health Improvement team, in the following ways:

- Lochaber Agricultural Show official website
- Lochaber Agricultural Show social media channels
- Signage at the event

## Lochaber Agricultural Society - Drug Policy Statement

At **The Lochaber Agricultural Show** we encourage a drug free environment, which adheres to the Misuse of Drugs Act (1971) and the Psychoactive Substances Act (2016).

The safety, health and wellbeing of attendees are paramount to us.

We highlight drug enforcement laws are as applicable on site as anywhere else in the country.

Our staff and volunteers must present for work free from the effects of drugs during working hours.

No drugs, other than prescription drugs used as per medical instruction, are allowed at [name of event].

[Event security] will take an active role monitoring the unlawful supply of drugs and will work in full co-operation with Police Scotland.

Neither anti-social nor illegal behaviour will be tolerated.

We will avoid the use of drug detection dogs. If we use drug detection dogs we will offer amnesty bins managed by neutral staff.

If drugs of particular concern are identified as being in circulation at the event we will communicate this risk with our attendees to protect their safety, health and wellbeing.

The [Stimulant Overdose Awareness e-learning](#) has been communicated to the welfare / first aid services.

We accept that despite our policy, and indeed the law, some attendees will choose to use drugs at our event.

We also accept we have a duty to try to keep attendees safe, regardless of the choices they make.

Therefore, if attendees do take drugs and then become ill, depressed or frightened we encourage them to go to welfare / first aid or ask a steward to direct to one of these facilities where they will receive help and support required.

If an attendee is being evicted from the site for not abiding by the event ethos / standards by being intoxicated through alcohol or drug use then [name of event] will endeavour to encourage the attendee to remain with welfare / first aid until they can leave in a safe manner.

We will communicate our drug policy statement and drug messaging, provided by NHS Highland Health Improvement team, in the following ways:

- Lochaber Agricultural Society official website
- Lochaber Agricultural Society official social media channels

# Lochaber Agricultural Society - Child Protection Policy Statement

## Child Protection Policy Statement for The Lochaber Agricultural Show

We believe that every child or young person regardless of age has, at all times and in all situations, a right to feel safe and protected from any situation or practice that results in them being harmed or at risk of harm. If we have suspicions about a child's safety or welfare we will take action.

In order to keep our event safe and enjoyable for children and young people, we will do the following:

1. We will check that all adults in positions requiring PVG/Disclosure checks have been appropriately vetted – this includes staff and volunteers working or providing services on behalf of us and we will ensure we have carried out any necessary checks in relation those providing any additional activities and services for children and young people within our event as appropriate e.g. references, child protection policy
2. We will provide all staff/volunteers/service providers with copies of the Code of Practice to ensure everyone is clear about their roles and responsibilities in relation to children and young people – this includes any medical/welfare providers, event security staff, on-site service providers and general event staff and volunteers (*as appropriate to the event*)
3. We will ensure any relevant event policies and procedures include specific provisions in relation to children and young people – e.g. missing children, drug/alcohol use, use of images/filming (*as appropriate and proportionate for the event*) – further guidance on these issues can be sought from the Child Protection Committee - [www.hcpc.scot](http://www.hcpc.scot)
4. Where necessary, we will ensure there is tailored messaging for children and young people
5. We will ensure the event has a nominated lead for child protection / safeguarding who is suitably trained and aware of local sources of support. Face-to-face and e-learning courses in relation to child protection is also available for everyone free of charge through: [www.hcpc.scot/training](http://www.hcpc.scot/training)
6. We will respond to allegations or suspicions of harm to children and young people appropriately and ensure correct procedures are followed to record, report and respond to child protection concerns (as advised by Child Protection Lead/Police/Social Work)

## Responding to Child Protection Concerns

Many people worry about how to respond to '*Child Protection*' issues - they may be anxious about 'getting it wrong', 'over-reacting' to situations, or 'interfering' unnecessarily in family life. However, a proportionate response to concerns about children and young people often means that they can receive the right help and support at the right time. It is vital that staff and volunteers are supported to respond to child protection concerns confidently and effectively, and that the nominated child protection/safeguarding lead is informed and supported by event organisers and local services.

Staff and volunteers will share child protection concerns with the group's nominated child protection/safeguarding lead(s) in the first instance. If they are unavailable and the child is believed to have experienced (or be at risk of) significant and/or immediate harm, don't delay – contact the Police or local Social Work Team.

Event staff and volunteers should follow the procedures below:

1. Listen to any disclosures or concerns carefully and/or observe any obvious signs of harm in the child or young person – don't 'investigate' by interviewing, examining or taking photos of the child/young person (or their injuries);
2. Make sure the child or young person is safe and supervised (where possible);
3. If a child or young person is at immediate risk of harm, the Police should be contacted;
4. Contact the nominated child protection/safeguarding lead to discuss concerns and to decide on action to be taken and ensure any action is recorded and stored accordingly;
5. If at any time during the event you become concerned about the behaviour of an adult towards children and young people, you should report it immediately to the event organisers or the Police (as appropriate);
6. If you have more general concerns about child protection during the event, you should raise these with the event organiser(s) as soon as possible

## Child Protection is Everyone's Responsibility

Contact numbers for Local Agencies and the Police are available at [www.hcpc.scot](http://www.hcpc.scot)

For ease of reference note them below:

|   |                               |
|---|-------------------------------|
| Local Social Work Team (Care and Protection): | 01349 781410                  |
| Police:                                       | 101 (non-urgent)/999 (urgent) |
| Out of hours Social Work Emergency Service:   | 08457 697284                  |

### **Code of Conduct for Lochaber Agricultural Show**

*We will:*

- Work together to ensure the safety of children and young people attending the event;
- Treat children and young people with respect and dignity – keeping in mind they are children and potentially vulnerable to harm.
- Respect a child/young person's right to privacy – this includes photographing or filming and publication of images on website pages/social media where consent may be required (seek advice from event organiser where necessary).
- Limit any physical contact with children and young people (with the exception being, providing essential medical and wellbeing services).
- Be aware of our own behaviours and actions towards children and young people – these can be misinterpreted no matter how innocent and well intentioned the action(s) may be (e.g. hugs, jokes, horseplay).
- Provide an example we would wish others to follow and challenge inappropriate behaviour towards children and young people.
- Ensure the appropriate ratios of adults to children and young people involved in activities/childcare are in place (where required) in order to support staff/volunteers and protect children.
- Remember to REPORT not INVESTIGATE any suspicions or allegations of harm.

- Share concerns and seek support from Child Protection/Safeguarding Lead for the event (or Police in an emergency).
- Seek help and advice from appropriate services where we are worried about a child, a child has been harmed or is at risk of harm - contact numbers for Local Services are available at [www.hcpc.scot](http://www.hcpc.scot).

**Nominated Child Protection/Safeguarding Lead for:**

**The Lochaber Agricultural Show:**

Name: Amy Fulford

Contact Details: 07979 808 320

***Code of Conduct should be issued to all event staff and volunteers and/or displayed in prominent places at the event.***



# Lochaber Agricultural Society - Safeguarding Policy Statement

## Safeguarding Policy for The Lochaber Agricultural Show

We believe that all event attendees have a right to feel safe and protected from any situation or practice that results in them being harmed or at risk of harm. If we have suspicions about the safety or welfare of an individual we will take action. This policy statement refers to adults who may have experienced or be at risk of harm. This includes adults who may be considered vulnerable.

NB: Any events which have children and young people in attendance require a child protection policy/policy statement (as advised).

In order to keep our event safe and enjoyable, we will do the following:

1. We will check that all adults in positions requiring PVG/Disclosure checks have been appropriately vetted – this includes staff and volunteers working or providing services on behalf of us
2. We will provide all staff/volunteers/service providers with copies of the Code of Practice to ensure everyone is clear about their roles and responsibilities in relation to safeguarding – this includes any medical/welfare providers, event security staff, on-site service providers and general event staff and volunteers (*as appropriate to the event*)
3. We will ensure any relevant event policies and procedures include specific provisions in relation to safeguarding – e.g. missing people, drug/alcohol use, use of images/filming (*as appropriate and proportionate for the event*)
4. We will ensure messaging is available to highlight key issues in relation to safeguarding
5. We will ensure the event has a nominated lead for safeguarding who is suitably trained and aware of local sources of support.

6. We will respond to allegations or suspicions of harm appropriately and ensure correct procedures are followed to record, report and respond to adult protection concerns (as advised by Police/Social Work).

## **Responding to Safeguarding Protection Concerns**

Many people worry about how to respond to '*safeguarding*' issues - they may be anxious about 'getting it wrong', 'over-reacting' to situations, or 'interfering' unnecessarily in people's lives. However, a proportionate response to concerns often means that they can receive the right help and support at the right time. It is vital that staff and volunteers are supported to respond to concerns confidently and effectively, and that the nominated safeguarding lead is informed and supported by event organisers and local services.

Staff and volunteers will share concerns with the group's nominated safeguarding lead(s) in the first instance. If they are unavailable and an adult is believed to have experienced (or be at risk of) significant and/or immediate harm, don't delay – contact the Police or local Social Work Team.

Event staff and volunteers should follow the procedures below:

1. Listen to any disclosures or concerns carefully and/or observe any obvious signs of harm – don't 'investigate' by interviewing, examining or taking photos of the person (or their injuries);
2. Make sure the person is safe and supervised (where possible);
3. If a person is at immediate risk of harm, the Police should be contacted;
4. Contact the safeguarding lead to discuss concerns and to decide on action to be taken and ensure any action is recorded and stored accordingly;
5. If at any time during the event you become concerned about the behaviour of an adult towards another adult (particularly those who appear vulnerable), you should report it immediately to the event organisers or the Police (as appropriate);
6. If you have more general concerns about safeguarding during the event, you should raise these with the event organiser(s) as soon as possible

**Safeguarding is Everyone's Responsibility**

For ease of reference note them below:

|   |  |
|---|--|
| Adult Support and Protection:               | 0800 902 0042                                    |
| Child Protection information:               | <a href="http://www.hcpc.scot">www.hcpc.scot</a> |
| Police:                                     | 101 (non-urgent)/999 (urgent)                    |
| Out of hours Social Work Emergency Service: | 08457 697284                                     |

### **Code of Conduct for The Lochaber Agrcultural Show**

*We will:*

- Work together to ensure the safety of those attending the event;
- Treat people with respect and dignity – keeping in mind people who may be potentially vulnerable to harm;
- Respect a person’s right to privacy – this includes photographing, filming and publication of images on website pages/social media where consent may be required (seek advice from event organiser where necessary);
- Limit any physical contact with vulnerable adults (with the exception of providing essential medical and wellbeing services);
- Be aware of our own behaviours and actions towards others – these can be misinterpreted no matter how innocent and well intentioned the action(s) may be (e.g. hugs, jokes, horseplay);
- Provide an example we would wish others to follow and challenge inappropriate behaviour towards others;
- Ensure the appropriate ratios of adults to vulnerable adults involved in activities are in place (where required) in order to support staff/volunteers and protect everyone;
- Remember to REPORT not INVESTIGATE any suspicions or allegations of harm;
- Share concerns and seek support from Safeguarding Lead for the event (or Police in an emergency);
- Seek help and advice from appropriate services where we are worried about an adult at risk of harm.

**Nominated Safeguarding Lead for:**  
**Lochaber Agricultural Show:**

Name: Amy Fulford

Contact Details: 07979 808 320

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***Code of Conduct should be issued to all event staff and volunteers and/or displayed in prominent places at the event.***

## Gender Based Violence Policy Statement

**The Lochaber Agricultural Society** is unaccepting of sexual harassment, sexual violence and assault.

We encourage a safe environment, free from gender-based violence.

The safety, health and wellbeing of attendees are paramount to us.

We will respond to survivors of gender-based violence in a compassionate manner, according to the needs and preferences of the survivor.

We believe survivors.

We will communicate with survivors in a safe, quiet and confidential setting.

We will be supportive, and listen in a non-judgemental manner and allow the survivor to speak freely.

We recognise that we live in a victim blaming society. With this, survivors may have concerns over disclosure, as this carries an element of risk.

We acknowledge self-blame can be a common response to gender-based violence and so we will reinforce that abuse is not their fault, and has no justification. Fault lies with the perpetrator.

We will ensure that actions of support will be guided by the survivor's preference, except where safeguarding is an issue. (Refer to Child Protection / Safeguarding policy statement).

We understand that our role is not to investigate. We will not ask for unnecessary information.

It would be the survivor's preference of whether they wish to proceed with reporting to the police, except where safeguarding is an issue.

We will advise they seek medical help to address injury, risk of unwanted pregnancy, or contracting a sexually transmitted infection ([Highland Sexual Health](#) 01463 888300).

- We will signpost to further options for support including [Rape Crisis Scotland](#) (08088 01 03 02) and [RASASH](#) (03330 066909 /[support@rasash.org.uk](mailto:support@rasash.org.uk) Monday/Wednesday/Friday 9.30am to 1.00pm, Tuesday/Thursday 1.00pm to 4.30pm).  
[RASASH can provide both emotional support and or practical advice and support to anyone over the age of 13 who has been raped or sexually abused throughout Highland, as well as to non-offending friends and family members]

We will share the following resources with [event / first aid / welfare / stewards / bar] staff to support a positive ethos at our event:

- [Who are you?](#)
- [Tea Consent](#)

We will communicate our gender-based violence policy and messaging, as provided by NHS Highland Health Improvement team, in the following ways: [omit as required]

- Lochaber Agricultural Society official website
- Lochaber Agricultural official social media channels